# MADISON SCHOOL DISTRICT

SCHOOL BOARD MEETING

MONDAY, NOVEMBER 3, 2014 – 5:00 PM

MADISON ELEMENTARY SCHOOL

ROOM 201

APPROVED MINUTES

Board members attending: Jim Curran, Wendy Grzesik, Sloane Jarell, Ray O’Brien

Others attending: Superintendent Lou Goscinski, Student Services Director Raina Shearer Chick, Finance Manager Charles Bates, Principal Heather Woodward

CALL TO ORDER: Board Chair Jim Curran called the meeting to order at 5:00 PM. All present pledged allegiance to the flag.

APPROVAL OF AGENDA: Motion by Wendy Grzesik to approve the agenda, seconded by Sloane Jarell. The motion passed 4-0.

APPROVAL OF MINUTES

1. Minutes of Regular Board Meeting: Motion by Ray O’Brien to approve the minutes of 10-6-14, seconded by Sloane Jarell. The motion passed 4-0.

ACCEPTANCE OF CONSENT AGENDA ITEMS: Motion by Wendy Grzesik to approve the consent agenda items, seconded by Sloane Jarell. The motion passed 4-0.

1. Finance Manager’s Expense Report
2. First Reading of Policy BGA as Amended by Board Motion
3. Second Reading of Policies to be Updated as Recommended by the NHSBA & Madison Policy Committee: AC, EBC, EBCA, GBA, GBEBD, IL, JICJ, JKAA, & JLCJ
4. KHS Principal’s Report – October 2014
5. Special Education Enrollment by Grade

CHAIRPERSON’S REPORT

1. Calendar:
2. Public Hearing on SAU #13 FY 16 Preliminary Budget Tues., 11-18-14 (Tamworth) @ 6:00 PM (SAU #13 Joint School Board Meeting to Immediately Follow Closing of Hearing)
3. Next Madison School Board Meeting 12-1-14 @ 5:00 PM, Room 201.
4. Interview Potential New School Board Member: Cancelled.

PUBLIC INPUT: None.

RECREATION/ENRICHMENT DIRECTOR’S REPORT: Director Mike Lane reported that the “Be Our Guest” Fall Festival was a great success with much cooperation and great fun. He said we are already coming up with ideas for the spring festival.

PRINCIPAL’S REPORT: Principal Heather Woodward reviewed some of the highlights of her written report to the board:

* Free flu shots were provided for students by the school in partnership with the Carroll County Coalition for Public Health. Over 40 students participated.
* On October 10 the students and staff of MES celebrated the National Walk to School Day, with thanks to the Health and Wellness Committee for providing ideas for healthy living to incorporate in daily activities.
* Mustang Day celebration was held on October 16 which was enjoyed by parents and students.
* Community members, teachers, and students enjoyed a very successful Harvest Fest celebration.
1. Commissioner’s Circle of Excellence Award: The Madison School was recognized by the Commissioner of Education for its commitment to education, with a focus on attendance, student assessments, and the general positive climate and culture of the building.
2. Adopt a Classroom Financial Award: The principal announced that MES teacher Deb Parsons has received a classroom award in the amount of $500 which she has indicated would be used for science supplies.
3. Remote Instruction School Day/Blizzard Bag: Update: The principal announced that a very successful trial run on a remote instruction school day resulted in 98% participation.

STUDENT SERVICES DIRECTOR’S REPORT: None.

SUPERINTENDENT’S REPORT

1. Elementary School Tuition Rate: Superintendent Lou Goscinski said we have had a request by a parent to tuition a child to the Madison Elementary School. He said this is covered in policy JFAB, Tuition for Non-Resident Students, with rates set by the board and billed quarterly in advance. He was seeking approval of a tuition rate of $8,420.45, limited to a total of 5 students.

Motion by Ray O’Brien to approve the proposed tuition rate of $8,420.45, seconded by Sloane Jarell. The motion passed 4-0.

SCHOOL BOARD BUSINESS

*Old Business*

1. Revisit CIP: Soane Jarell said she met with the planning board and they have requested the school’s CIP to be broken out by category and item, and that’s what she tried to do. She said this will be submitted to the planning board.
2. Master Plan for Building: Jim Curran said we have Ken Eckhardt’s list from last year and asked if there was anything major that needed to be added. There was nothing added.

*New Business*

1. Set Deliberative Session: Monday, 2-2-15 @7:00 PM

(Note: Snow Date: Wednesday, 2-4-15 @ 7:00 PM)

Motion by Ray O’Brien to approve the above-noted dates, seconded by Wendy Grzesik. The motion passed 4-0.

PUBLIC INPUT: Christine Zimmer asked in regard to the tuition rate if tuition would be pro-rated if a student came in halfway through the year, and the superintendent said that is what he would recommend; in addition he said his feeling was that such students would be charged for rec fees as usual and that any behavioral interventions would be included in a tuition contract.

BOARD COMMENTS: Ray O’Brien asked if the beautification team could meet and create a list of recommendations to bring back in the spring. Jim Curran said this could be done.

NON-PUBLIC SESSION: Motion by Sloane Jarell to enter non-public session pursuant to RSA 91-A: 3 II (a), (b), (c). Seconded by Wendy Grzesik. On a roll call vote the board entered non-public session at 5:23 PM:

Jim Curran – Aye

Wendy Grzesik – Aye

Sloane Jarell – Aye

Ray O’Brien – Aye

The Ayes have it.

1. Personnel Matters: An early retirement was discussed.

Motion by Ray O’Brien to approve the early retirement request of Vivian Sanborn, effective June 30, 2014. Seconded by Sloane Jarell. The motion passed 4-0.

 Motion by Sloane Jarell to deny the request to waive the Memorandum of Understanding (MOU). Seconded by Wendy Grzesik. The motion passed 4-0.

Motion by Ray O’Brien to come out of non-public session, seconded by Sloane Jarell. The motion passed 4-0 and the board came out of non-public session at 6:00 PM.

ACTION AS A RESULT OF NON-PUBLIC SESSION:

1. Announcements: None

FY 16 BUDGET DISCUSSION (taken out of sequence on the agenda):

1. Historical Data Relative to Enrollment & Staffing: Following up on a request at a previous board meeting, Principal Heather Woodward created a document that shows enrollment and staffing comparisons between 2010 and 2014. Lou Goscinski said taking out special education and recreation, this document shows that over 5 years MES costs have been reduced by 11% or $296,622.28 and staff is down 13.46%. He noted that the biggest increases have been transportation and Conway tuition. Ron Force commented that this document was very helpful and he thanked the principal for her work.
2. Technology Update: There was a question at a previous board meeting regarding technology and how it is used in the building, and the superintendent said as a result the Tech Committee met and have prepared a presentation. Tammy Flanagan and Holly Hawkins led a presentation of the daily, weekly and biweekly use of technology for younger and older grades.
3. Reserve Fund Balances: update.

 School Building $95,020.09

 School Bus $80,384.59

 Special Education $60,080.53

 School Technology $8,046.08

1. Review Version #1 of FY 16 Budget:

Jim Curran noted that at a previous meeting it was stated that we have a deficit of $200,000. He said the CBA and warrant article for all-day kindergarten should have been rolled into that number. He said we should have final numbers out in December for health care, which is a projected 10% increase, and for the Conway tuition. He said the SAU budget numbers in this budget are equal to last year. He said retirement is up 1% for teaching staff.

Jim went through the budget line by line and noted changes from last time. Heather Woodward noted that two tutors and a part-time teacher have come out of the budget, possibly to be replaced by a full-time teacher for math and reading. She pointed out that one classroom could be cut.

Jim noted a decrease in substitute teachers’ wages of 10% due to a decrease in staff; teachers’ longevity up per the CBA; health insurance stipends up based on changes in staffing; some special program fees have been moved to summer enrichment; debt tuition obligation is level right now but the final numbers are not in yet; art materials down $100; language arts materials down $549; math materials down $168;

general supplies down $49, language arts books up $237, math books up by $2,000 for everyday math and teachers reference books. Jim noted that this needs to change to student consumables. Continuing: computer software down $20; computer equipment down $7,300.

There was a discussion about technology replacement cycles. Ron Force said he was concerned about a spike in technology. Jim Curran said we need to look at a warrant article that gives us a capital reserve account. Ron asked why this wouldn’t be part of the budget. Jim said we could build the reserve as needed. Ron suggested slowly integrating all the technology in the budget. Lou Goscinski agreed with this and said that historically this has been done through a warrant article. Jim said he was hoping it would be like a 5-year plan. Continuing: regular education down $164,544.07, or 4.54%, and there are still some things to come out. In special education, aides are up 8.01% due to the CBA. Raina Chick said we have two different occupational therapists due to student needs driven by Individualized Education Programs (IEPs).

Continuing: contract services are based on a teacher for hearing and visual impaired students and significant autism; out-of-district tuition is based on 2 new students and preschool tuition; educational supplies down $150; total special education up $250,503.71 or 42%. Jim Curran said notes are needed here. Other special education up $6,000. Again, notes are needed. Jim noted a 2.5% increase for all non-CBA employees; total recreation up 2.5%, basically for salary and related benefits; guidance counselor salary up due to changes in staff and the CBA. Total guidance down $2,729; health supplies up $109; psychological services purchased from Tamworth up 3.7%. Improvement of instruction is down 9% or $2,834.

Jim Curran said school board services have been moved to salaries; legal services level at $15,000; general administration down $1,220 or 7.52%. Advertising and printing costs are up due to advertising for a principal, food service director, and others. Principal salary down due to change in staff; general office supplies up $1oo; custodial overtime down by $1,000; building repairs down $12,000.

Jim noted that we should look at the waste management contract. This was discussed. Ken Eckhardt said we might save money by cleaning under the mats ourselves. He will check on custodial supplies. Fuel and propane costs were discussed. The question was raised as to whether the little red schoolhouse should be closed. Heather Woodward said she would not recommend closing it at this time. Wendy Grzesik asked if music classes could be brought into the building if a classroom is being eliminated. Heather said this would require further investigation. Total operation of plant is down $16,068.80.

Bus drivers’ salaries are based on the CBA and change of staff. Total transportation is down $2,841.95, or 2.44%. There was a discussion about busing and it was noted that this should be on the agenda for the next meeting.

Special education transportation is up 11.13%; field trips are level; co-curricular transportation is up 7.5%. Fleet maintenance is down. Jim noted that the bus lease will be done in January. Fleet maintenance is down $18,221.70 or 22.25%.

Jim noted that the food service operation has to balance out to zero at the end of the year.

The general fund is up $56,058.56, or 0.96%. Jim said the superintendent and the principal have taken a good look at the budget and it is tight. Lou said we’ve got declining enrollments and we are trying to maintain instructional integrity. He said we have tech committees in each building and now we will start having them SAU-wide and see how we can cooperate in tech integration.

 Jim said next time we’ll have SAU and tuition numbers and possibly insurance numbers as well.

NON-PUBLIC SESSION: Motion by Sloane Jarell to go into non-public session pursuant to RSA 91-A: 3 II (a), (b), (c). Seconded by Ray O’Brien. The motion passed 4-0 and the board entered non-public session at 8:07 PM.

1. Personnel Matters: Superintendent’s Nominations.
2. Superintendent Lou Goscinski nominated Louisa Bryant and Ann Bartlett for Teacher’s Mentors.

 Motion by Wendy Grzesik to approved the nominations of Louisa Bryant and Ann Bartlett for Teacher’s Mentors, seconded by Ray O’Brien. The motion passed 4-0.

1. Superintendent Lou Goscinski announced the resignation of Laura Graves.

 Motion by Ray O’Brien to accept the resignation of Laura Graves with regret and thanks for years of service to the school and community. Seconded by Sloane Jarell. The motion passed 4-0.

1. Parental Request Regarding Transportation: Update. The parent has asked the board to reconsider their decision.

 Motion by Ray O’Brien to not reconsider the decision of the board, seconded by Wendy Grzesik. The motion passed 4-0.

RETURN TO PIUBLIC SESSION: Motion by Ray O’Brien to leave non-public session, seconded by Wendy Grzesik. The motion passed 4-0 and the board left non-public session at 8:50 PM.

ACTION AS A RESULT OF NON-PUBLIC SESSION:

* The board approved the superintendent’s nominations of Louisa Bryant and Ann Bartlett for Teachers’ Mentors.
* The board moved to accept a request for early retirement
* The board voted to not reconsider a parental transportation request.

ADJOURNMENT: Motion by Ray O’Brien to adjourn, seconded by Sloane Jarell. The motion passed 4-0 and the meeting adjourned at 8:55 PM.

Madison School Board Meeting

November 3, 2014

Approved Minutes

Respectfully submitted,

**Patricia Ambrose**

Patricia Ambrose

Recording Secretary