MADISON SCHOOL DISTRICT

SCHOOL BOARD MEETING

TUESDAY, APRIL 8, 2014 – 5:00 PM

MADISON ELEMENTARY SCHOOL

RUTH V. CHICK MEMORIAL LIBRARY

APPROVED MINUTES

Board members attending: Bruce Brooks, Jim Curran, Wendy Grzesik, Sloane Jarell, Ray O’Brien.

Others attending: Special Education Administrator Raina Shearer Chick, Business Administrator Michael O’Neill, Principal Brian Ernest

CALL TO ORDER: Superintendent Lou Goscinski called the meeting to order at 5:02 PM.

1. Election of School Board Chairperson: Motion by Bruce Brooks to nominate Jim Curran for School Board Chairperson, seconded by Sloane Jarell. The motion passed unanimously.
2. Election of School Board Vice-Chairperson: Motion by Bruce Brooks to nominate Wendy Grzesik for Vice Chairperson, seconded by Sloane Jarell. The motion passed unanimously.

NON-PUBLIC SESSION: Motion by Sloane Jarell to enter non-public session pursuant to RSA 91-A: 3, II (a), (b), & (c), seconded by Wendy Grzesik. On a roll call vote the board entered non-public session at 5:05 PM.

Bruce Brooks – Aye

Jim Curran – Aye

Wendy Grzesik – Aye

Sloane Jarell – Aye

Ray O’Brien – Aye

The Ayes have it.

Motion by Sloane Jarell to allow board member Ray O’Brien, who was out of state, to participate in the meeting by telephone. Seconded by Wendy Grzesik. The motion passed unanimously.

1. Specific Student Matters: Discussion of a bus route in response to a request from a parent.

Motion by Wendy Grzesik to approve this one student to remain on the bus to the end of Forest Pines Road, in the afternoon only, to continue to the elementary school, and take the elementary school bus to the stop of Forest Pines Road for the remainder of this year. Seconded by Sloane Jarell. The motion passed unanimously.

1. Personnel Matters: Discussed

Motion by Wendy Grzesik to re-enter public session, seconded by Sloane Jarell. The motion passed unanimously and public session reconvened at 5:50 PM.

ACTION AS A RESULT OF NON-PUBLIC SESSION:

1. Announcements: The board approved one high school student to remain on the bus to the end of Forest Pines Road, in the afternoon only, to continue to the elementary school, and take the elementary school bus to the stop of Forest Pines Road for the remainder of this year.
2. Motion by Sloane Jarell to allow board member Ray O’Brien, who was out of state, to participate in the meeting by telephone. Seconded by Wendy Grzesik. The motion passed unanimously.

APPROVAL OF AGENDA: Motion by Wendy Grzesik to approve the agenda, seconded by Sloane Jarell. Two changes to the agenda: Added under A. Minutes: “B. Public Input”; and under Chairperson’s Report add “D. Right to Know Meeting”. With these changes the revised agenda was approved unanimously.

APPROVAL OF MINUTES:

1. Minutes of Special Board Meeting: 3-3-2014: Motion by Bruce Brooks to approve the minutes, seconded by Wendy Grzesik. The motion passed unanimously.
2. Public Input: None

CHAIRPERSON’S REPORT

1. Calendar:
2. Next Regular School Board Meeting: Scheduled for 5-5-14 @ 5:30 PM.
3. Rescheduled SAU #13 Joint Board Meeting: 4-10-14 @5:45 PM – K.A. Brett School Library – Tamworth.
4. COMMITTEE ASSIGNMENTS
5. Policy (1 member): Jim Curran, Ray O’Brien
6. Manifests (2 members & 1 alternate): Jim Curran, Wendy Grzesik, Sloane Jarell as backup
7. CIP (1 member): Sloane Jarell
8. Budget (1 member): Ray O’Brien
9. SAU 9 & 13 Joint Boards (3 members): Sloane Jarell, Ray O’Brien, Bruce Brooks
10. Mustang Academy (Rec) (2 members): Sloane Jarell, Jim Curran
11. Transportation: (2 members): Bruce Brooks, Wendy Grzesik

Ray O’Brien said he has been on the Tech Committee and would be happy to continue. Jim Curran noted that this committee should be added to the list next year. Lou Goscinski noted that if it’s an official board committee it has to be posted.

1. NHSBA Delegate: TBD
2. Right to Know Meeting: Jim Curran said he was contacted by selectmen, who are considering holding a meeting in May on the “Right to Know” law, to be held at the school, with all Madison public officials to be invited. Jim asked any board members who were interested in attending this meeting to let him know.

MUSTANG ACADEMY DIRECTOR UPDATE: Mike Lane updated the board on recent activities and said things are going well and we are gearing up for the summer. He said $355.25 was brought in by a fundraiser and, added to $392 from last year, this brings the total raised to $747.25.

Motion by Sloane Jarell to accept $747.25 from fundraisers, seconded by Wendy Grzesik. The motion passed unanimously.

PRINCIPAL’S REPORT:

1. Principal’s Letter: In the board packet. Principal Brian Ernest summarized his written report, including Curriculum Loft training; DOE training this week which the SWIFT team will attend; and Read Across America Week in March which went really well. Bruce Brooks asked if the Kunos are being used more on a regular basis now. Brian said they are, and we’re going to do a survey at the end of the quarter and we’ll come back next month with results. He said there’s been positive feedback from parents.
2. Current Enrollment: 148.
3. Full-Day Kindergarten: Discussion. Principal Ernest said it will be a traditional approach: the team hopes to do core academics in the morning and have the afternoon dedicated to integrated arts, writing, social studies, science, etc. He said this is just a draft and is subject to change, but that’s our plan. Brian said it will be one teacher all day, plus supports and interventions. He said we will look at the entire school and resources that are available.

SPECIAL EDUCATION ADMINISTRATOR’S REPORT: Special Education Administration Raina Chick notified the board that there are two students with disabilities at the high school level who had to be relocated to Madison some months ago, and she was just made aware of this. She said she is working to improve communications with Kennett. She said in regard to the summer program there is a meeting scheduled next week regarding shared transportation; the summer program should look very similar to the last two or three years. Raina added that there will not be a need for a preschool summer program this year

BUSINESS ADMINISTRATOR’S REPORT:

1. 2013-2014 Budget Expenditure Report: In the board packet. Business Administrator Mike O’Neill said there were a lot of changes over the year which required shifting of resources requiring budget adjustments, such as the teacher early retirement and transportation. He said there is a balance of $144,734 remaining in the General Fund.
2. Fund Balance Projection: Handed out to the board. Mike listed the total projected unencumbered expenditures. He said the maximum to be added to the 2.5% reserves is $124,862, added to $80,704 from June 30, 2013. He said the remaining available funds are $44,158.
3. Exceptions Report: Mike said not a lot of accounts were overspent other than contractor transportation.
4. Budget Transfers: Mike said we had some significant shifts in staffing and need for outside services in transportation and Kunos out of this year’s budget.
5. Security Grant: Update: Mike asked now that we’ve approved another $12,000, are we going to stick with the plan submitted with the grant and look to expand that? Brian Ernest said the total package was around $49,000, and the plan is to move forward with the plan in place with matching funds. Jim Curran suggested reaching out to other vendors. Lou Goscinski noted that the first step is to get the grant submitted. Mike said this will be submitted on Friday, and then the RFPs will be done; then we can set dates and priorities.
6. Heating Oil Discounts for Employees: Update: This will be on the agenda after the oil bid is done; Mike said he will notify the board when it’s done.

SUPERINTENDENT’S REPORT:

1. Energy Audit: Superintendent Goscinski said a representative of the business office was sent for training to look at ways of saving money. He said we will also get follow up on a light audit.
2. Proposed 2013-2014 School Calendar: in board packet. Lou Goscinski pointed out to the board the similarities and differences with the SAU 9 calendar. He said this is the same as what was approved last year. He added that union presidents had the opportunity of reviewing the calendar and gave positive feedback.

Motion by Sloane Jarell to approve the 2014-2015 school calendar as presented, seconded by Wendy Grzesik. The motion passed unanimously.

1. NHSBA Policy Review: Update: Lou said Jim Curran and Brian Ernest are working with us on that.
2. Sale of 1998 School Bus: Update: Lou said the bus has been sold and removed from the property. He said we are beginning to advertise for a full-time bus driver.
3. NHSBA School Board Member Training: In the board packet. Lou said to let Jim Curran or Carol Pike know if you want to attend.

SCHOOL BOARD BUSINESS:

1. Acceptance of Audit Proposal: bids. Mike O’Neill explained the bid process to the board. He said we got four responses, and of those four he would recommend Grzelak & Company, a three-year contract with two one-year extensions.

Motion by Bruce Brooks to accept Grzelak & Co., seconded by Sloane Jarell. The motion passed unanimously.

1. Building Projects: Set Priorities & Timelines: This was discussed. Jim Curran suggested make a list of what is needed to be done:

Wall Painting: No RFP necessary; to be done in August.

Exterior trim: RFP; decision hopefully to be made at the May meeting.

Flooring: RFP; decision was made to do tile; June 24.

Installing ceiling mountable LCDs in upstairs classrooms: no RFP necessary. Electrical work will require an RFP. Mike O’Neill will coordinate this.

Furniture purchase: Mike O’Neill and Brian Ernest will take care of this.

Mike O’Neill said the RFP for building repairs can be out next week. He said the outside work can be done even when school is in session.

PUBLIC INPUT: Deb Parsons said Reach the Beach was discussed at the selectmen’s meeting and this program will be in Madison again this summer. Wendy Grzesik asked to speak as a board member and said she would like to see another Kuno presentation. Deb Parsons said she and a student will do a presentation; it was decided that it will take place in the classroom.

NON-PUBLIC SESSION: Motion by Wendy Grzesik to enter non-public session pursuant to RSA 91-A: 3, II (a), (b), (c), & (e), seconded by Sloane Jarell. On a roll call vote the board entered non-public session at 7:25 PM:

Bruce Brooks – Aye

Jim Curran - Aye

Wendy Grzesik – Aye

Sloane Jarell – Aye

Ray O’Brien - Aye

The Ayes have it.

The board discussed a diploma request that had been raised at a previous meeting. It was decided that the superintendent will call the person to discuss the request and Jim Curran will call the state to see what can be done.

1. Personnel Matters: The superintendent’s nominations were discussed.

Motion by Wendy Grzesik to approve the superintendent’s slate of nominations for the 2014-2015 school year, seconded by Bruce Brooks. The motion passed 4-1 with one abstention.

1. Pending Arbitration Matter: Pending on May 22.
2. Specific Student Matters: A student matter was discussed.

Motion by Sloane Jarell to return to public session, seconded by Wendy Grzesik. The motion passed unanimously and the board return to public session at 8:24 PM.

ACTION AS A RESULT OF NON-PUBLIC SESSION

1. Announcements: The board has approved the staff nominations of the superintendent for the returning classes. One position is still available and the superintendent will address this in a memorandum of understanding. Assignments will be given out on Friday.

ADJOURNMENT: Motion to adjourn by Ray O’Brien, seconded by Wendy Grzesik. The motion passed unanimously and the meeting adjourned at 8:26 PM.

Madison School Board Meeting

April 8, 2014

Approved Minutes

Respectfully submitted,

**Patricia Ambrose**

Patricia Ambrose

Recording Secretary