# MADISON SCHOOL DISTRICT

SCHOOL BOARD MEETING

MONDAY, AUGUST 4, 2014 – 5:00 PM

MADISON ELEMENTARY SCHOOL

RUTH V. CHICK MEMORIAL LIBRARY

APPROVED MINUTES

Board members attending: Jim Curran, Wendy Grzesik, Sloane Jarell (briefly, by telephone), Ray O’Brien

Others attending: Superintendent Lou Goscinski, Student Services Director Raina Shearer Chick, Finance Manager Michael O’Neill, Principal Heather Woodward

CALL TO ORDER: Board Chair Jim Curran called the meeting to order at 5:21 PM. All present pledged allegiance to the flag.

NON-PUBLIC SESSION: Motion by Wendy Grzesik to enter non-public session pursuant to RSA 91-A:3, II (a), (b), & (c). Seconded by Ray O’Brien. The motion passed 3-0. On a roll call vote the board entered non-public session at 5:21 PM:

Jim Curran – Aye

Wendy Grzesik – Aye

Ray O’Brien – Aye

The Ayes have it.

1. Personnel Matters: Nominations

* Motion by Wendy Grzesik to approve the nomination of Jessica Fortgang for elementary teacher, seconded by Ray O’Brien. The motion passed 3-0.
* Motion by Wendy Grzesik to approve the nominations for the Madison Rec Program:

Ken Eckhardt, after-school program instructor

Linda Walker, music instructor

Mary Littlefield, music instructor

Seconded by Ray O’Brien. The motion passed 3-0.

* Motion by Wendy Grzesik to accept the resignation of Marcia Brown as part-time para, seconded by Ray O’Brien. The motion passed 3-0. Motion by Wendy Grzesik to approve Marcia Brown as RTI teacher, seconded by Ray O’Brien. The motion passed 3-0.
* Motion by Wendy Grzesik to appoint Margaret Poirier as substitute coordinator, seconded by Ray O’Brien. The motion passed 3-0.

Motion by Wendy Grzesik to close non-public session, seconded Ray O’Brien. The motion passed 3-0 and the non-public session closed at 5:34 PM.

PUBLIC SESSION CONVENES: Chair Jim Curran called the public session to order at 5:34 PM.

ACTION AS A RESULT OF NON-PUBLIC SESSION

The board accepted the following:

* The nomination of Jessica Fortgang as elementary teacher
* The nominations of Ken Eckhardt, Linda Walker and Mary Littlefield for the Rec Program
* The resignation of Marcia Brown as part-time para and the appointment of Marcia Brown as part-time teacher
* The nomination of Margaret Poirier as substitute coordinator

APPROVAL OF AGENDA: Motion by Wendy Grzesik to approve the agenda, seconded by Ray O’Brien. A non-public session was added at the end of the meeting. With this change the amended agenda was approved 3-0.

INTRODUCTION & WELCOME OF NEW MES PRINCIPAL: **Mrs. Heather Woodward**

The new principal Mrs. Heather Woodward was introduced by the superintendent and welcomed by the board.

APPROVAL OF MINUTES

1. Minutes of Regular Board Meeting: 7-7-14: Motion by Wendy Grzesik to approve the minutes of 7-7-14, seconded by Ray O’Brien. There was a correction in the spelling of a name and a change in the wording of a phrase for clarity. With these changes the amended minutes were approved 3-0.
2. Minutes of Special Board Meeting: 7-14-14: Motion by Wendy Grzesik to approve the minutes of 7-14-14, seconded by Ray O’Brien. The motion passed 3-0.

ACCEPTANCE OF CONSENT AGENDA ITEMS: Motion by Wendy Grzesik to approve the Consent Agenda Items, seconded by Ray O’Brien. The motion passed 3-0.

1. Principal’s General School Information Letter
2. Finance Manager’s Expense Report
3. Second Reading of Policies to be Readopted with no Changes as Recommended by the Madison Policy Committee: Sections E, F, G, & H and Appendices.
4. Second Reading of Policy KE as Recommended by the Madison Policy Committee: Minor Revision.
5. Second Reading of Policy JHB as Recommended by the Madison Policy Committee: New Policy
6. First Reading of Policies to be Readopted with no Changes as Recommended by the Madison Policy Committee: Sections I, J, K, & L and Appendices.
7. Mustang Academy Director’s Report

CHAIRPERSON’S REPORT

1. Calendar:
2. Next School Board Meeting 9-8-14 @ 5:00 PM – Madison Elementary School

PUBLIC INPUT: Mustang Academy Director Mike Lane announced a donation of $250 from the Community Market & Deli to go for scholarships.

Motion by Wendy Grzesik to accept the donation of $250, seconded by Ray O’Brien. The motion passed 3-0. Mike Lane and board members expressed their thanks to the Community Market & Deli for the generous donation.

BUILDING PROJECTS/TRANSPORTATION – Ken Eckhardt:

1. Flooring Work: Has been completed and there is still cleaning to be done.
2. Siding & Wall Painting: Siding is continuing, with the front of the building completed and a little more to do in back; they are hoping to be done by the end of the week. Wall painting is progressing and the trim will be done.
3. Inspection of Buses 1, 3, & 5: Update: All are up to speed except for bus #5. There are some slight changes in the bus routes. The routes will be sent to the paper and placed on the school website.

Motion by Wendy Grzesik to approve the bus routes, seconded by Ray O’Brien. The motion passed 3-0.

FINANCE MANAGER’S REPORT

1. 2013-2014 Final Fund Balance Report: Finance Manager Michael O’Neill handed out the Madison School District Fund Balance Projection updated to August 4, 2014 showing a fund balance of $71,894.49. Additional encumbrances of $33,749.50 result in a remaining expenditure balance of $38,144.99. Additional revenues from Medicaid result in a remaining projected fund balance for MS-25 of $45,144.99. Mike said the plan is to complete the MS-25 forms and sign them at the September 9 board meeting.

Motion by Wendy Grzesik to fund the 2.5% reserve to the maximum possible, seconded by Ray O’Brien. The motion passed 3-0.

1. FY 13 Audit: We met with auditors last week and should be all set to get that done.
2. Heating Oil Lock-in Price: Information on the locked-in price is being sent out to employees.
3. Security Upgrades: Hope to be done with this by the end of the summer.
4. Overhead Projectors: There seems to be a shortage of cable but all other parts are in stock or on the way.
5. Completion of Tax Rate Setting Forms: Already discussed. Mike O’Neill announced his resignation effective September 30 and said he will be available for the transition period.

SUPERINTENDENT’S REPORT

1. New Hires: Superintendent Goscinski announced one part-time position open as of tonight for para educator and said it will be posted tomorrow.
2. Freshman Transition Day at KHS: August 28. Information in the board packet. All board members are invited to attend.

PRINCIPAL’S REPORT: Superintendent Goscinski said the Principal’s Report will be back on the agenda next month. Principal Heather Woodward said it’s been great to meet everyone.

SCHOOL BOARD BUSINESS:

*Old Business*

1. Appointing School Board Member: Update: Anyone interested please contact Jim Curran.

*New Business*

1. Approval of Bus Routes for the 2014-2015 School Year: Done.
2. Approval of Student & Staff Handbooks:

Motion by Wendy Grzesik to approve the Student & Staff Handbooks, seconded by Ray O’Brien. The motion passed 3-0.

1. School Sign: Design & Estimate: The board discussed design options. It was decided that Jim Curran and Ray O’Brien will work on this and will bring in anyone who wants to be involved. The board agreed that students should be involved in making a decision about the design of the school sign and asked the principal to think of a way of getting them involved. This subject will be on the agenda next month.

PUBLIC INPUT: None.

BOARD COMMENTS: Wendy Grzesik said she would like the Principal’s Report and the Mustang Academy Director’s Report to come out of the Consent Agenda. Board members and the superintendent agreed.

NON PUBLIC SESSION: Motion by Wendy Grzesik to enter non-public session pursuant to RSA 91-A:3, II (a), (b), & (c). Seconded by Ray O’Brien. By a roll call vote the board moved into non-public session at 6:30 PM:

Jim Curran – Aye

Wendy Grzesik – Aye

Ray O’Brien – Aye

The Ayes have it.

Wendy Grzesik recused herself from the meeting.

Motion by Ray O’Brien to allow Sloane Jarell to participate in the meeting via telephone. Seconded by Jim Curran. Discussion followed concerning a parental transportation request for a child.

Motion by Ray O’Brien to move out of non-public session, seconded by Jim Curran. The board moved out of non-public session at 6:55 PM.

ACTION AS A RESULT OF NON-PUBLIC SESSION: The board approved a request from a parent regarding transportation.

ADJOURNMENT: Motion by Ray O’Brien to adjourn, seconded by Jim Curran. The meeting adjourned at 7:00 PM.

Madison School Board Meeting

August 4, 2014

Approved Minutes

Respectfully submitted,

***Patricia Ambrose***

Patricia Ambrose

Recording Secretary