# `MADISON SCHOOL DISTRICT

SCHOOL BOARD MEETING

MONDAY, APRIL 6, 2015 – 5:00PM

MADISON ELEMENTARY SCHOOL

ROOM 151

APPROVED MINUTES

Board members attending: Jim Curran, Wendy Grzesik, Sloane Jarell, Cheryl Littlefield, Ray O’Brien

Others attending: Superintendent Lou Goscinski, Director of Student Services Raina Shearer Chick, Business Administrator Chuck Bates, Principal Heather Woodward

CALL TO ORDER BY SUPERINTENDENT GOSCINSKI: Superintendent Goscinski called the meeting to order at 5:00 PM with four board members present. All present pledged allegiance to the flag. The first order of business was the school board reorganization.

SCHOOL BOARD REORGANIZATION

1. Board Officers
* Election of Chairperson: Motion by Ray O’Brien to nominate Jim Curran as Board Chair, seconded by Sloane Jarell. The motion passed 4-0.
* Election of Vice-Chairperson: Motion by Jim Curran to nominate Wendy Grzesik as Board Vice-Chair, seconded by Ray O’Brien. The motion passed 4-0.

Moderator: George Epstein

Treasurer/Check Signing: Heather Sherwood

Clerk and Secretary: Patricia Ambrose

Executive Secretary – EXOFFICIO: Lou Goscinski

1. School Board Committee Assignments
* Budget: Cheryl Littlefield
* Manifest Signing: Wendy Grzesik, Jim Curran, Cheryl Littlefield as alternate
* School Beautification Committee: Sloane Jarell, Ray O’Brien
* SAU 9/13 Area Joint Board: Sloane Jarell, Cheryl Littlefield, Ray O’Brien
* School Recreation Committee: Sloane Jarell, Jim Curran
* Transportation: Jim Curran, Wendy Grzesik
* CIP Rep: Sloane Jarell
* NHSBA Delegate: Ad hoc
* Building and Grounds Committee: Sloane Jarell, Ray O’Brien

Motion by Sloane Jarell to accept the committee assignments, seconded by Cheryl Littlefield. The motion passed 4-0.

APPROVAL OF AGENDA: Motion by Ray O’Brien to approve the agenda, seconded by Sloane Jarell. The motion passed unanimously.

APPROVAL OF MINUTES

1. Minutes of Regular Board Meeting 3-2-15: Motion by Ray O’Brien to approve the minutes of 3-2-15, seconded by Sloane Jarell. The motion passed with three approving and 1 abstention.

PUBLIC INPUT: None.

ACCEPTANCE OF CONSENT AGENDA ITEMS: Motion by Ray O’Brien to accept the Consent Agenda, seconded by Sloane Jarell. The motion passed 4-0.

1. KHS Principal’s Report – February 2015
2. Special Education Enrollment by Grade

CHAIRPERSON’S REPORT

1. Calendar:
2. Next School Board Meeting: Monday, 5-4-15 @ 5:00 PM. After discussion the time was changed to 6:00 PM.

Motion by Ray O’Brien to amend the policy to change the time of school board meetings from 5:00 PM to 6:00 PM. Seconded by Cheryl Littlefield. The motion passed 4-0.

1. KMS and KHS Tuition: Purpose of Informational Session: Jim Curran noted that this is an informational session, not a meeting, and no quorum of any given board may attend. It was agreed that Cheryl Littlefield and Ray O’Brien will attend this session, which is to take place on May 21 at 5:15 PM.

RECREATION/ENRICHMENT DIRECTOR’S REPORT: Director Mike Lane said we have started our last session of afterschool programming, including track & field, and people are now signing up for the summer program. He said he is looking forward to starting our garden program here at the school and transplanting at the garden. He noted there will be another *Be Our Guest* event on April 30.

 PRINCIPAL’S REPORT:

1. Principal’s Letter: In the board packet. There were no questions.
2. Universal Design for Learning (UDL): Principal Heather Woodward explained that Madison Elementary School has been accepted into the UDL Program as part of the SWIFT Program.
3. Smarter Balanced Assessment Rollout: The principal said we are currently mid-stream testing with tests and performance tasks.

SSTUDENT SERVICES DIRECOR: No report.

BUSINESS ADMINISTRATOR’S REPORT

1. Expense Report – Estimated Year-End Balance: Business Administrator Chuck Bates handed out an Exceptions Report which showed the top accounts where we had surpluses and where we spent more than budgeted. He noted that there is a total positive balance of $249,953.39 which will be increased by a surplus of $54,549 in out-of-district tuition. Subtracted from this total will be $78,173 in unencumbered funds which are expected to be spent, resulting in a new projected fund balance of $226,329.39.
2. FY 14 Audit Update: Chuck said the audit work is progressing well and is expected to be sent to the auditors in the next week and a half; it will probably be a couple months’ turnaround.
3. School Dude Preventative Maintenance Program: Chuck distributed a handout of an overview of School Dude software, a cloud-based corrective work order management solution which provides for the scheduling of corrective and preventative maintenance tasks. He explained the cost to the districts and said this software will provide a way to organize and keep track of everything that needs to be done in the three districts and will allow the SAU to insure that our buildings are being maintained properly. He said he will train the custodial staff in the use of this software.

Board member Wendy Grzesik joined the meeting at 5:45 PM.

1. E-Rate Cost & Return: Chuck distributed a handout of the E-Rate Cost/Benefit Analysis and said the projection for 2014 is a refund for Category 1 (telecommunication services) of $1,649.43. He said Category 1 is being phased out and we will find a 20% stepdown for each of the next four years. He said purchases for Category 2 (network access or infrastructure costs) have not been made yet and will be covered at 80%. He said you can spend the money now and get reimbursed later. The board agreed with this assessment.

SUPERINTENDENT’S REPORT

1. 2015-2016 School Calendar: Motion by Ray O’Brien to approve the 2015-2016 SAU #13 School Calendar, seconded by Cheryl Littlefield. The motion passed unanimously.
2. Substitute Rates 2015-2016: Motion by Sloane Jarell to approve the 2015-2016 substitute rates as presented, seconded by Wendy Grzesik. The motion passed unanimously.
3. Transportation Concerns
4. Building a Pool of Substitute Bus Drivers: Ken Eckhardt gave an update:
* We have 2 new drivers going for tests during the school break and they are working with a driver trainer as well.
* We also have a former substitute driver coming back.
* Of the ones in the class, 3 are still in the running.
* We have 2 current substitutes on our roster, with limited time.
1. Investigating Alternatives to Current Transportation: Superintendent Lou Goscinski said this situation is impacting our kids negatively and he asked the board to allow the administration to investigate alternatives to the current transportation system by seeking some comprehensive estimates on a third party for transportation. He noted that this will require discussion with the union. The board agreed with this strategy.

Motion by Ray O’Brien to look at the options for transportation and to bid out if the superintendent sees fit, seconded by Sloane Jarell. The motion passed unanimously.

Superintendent Goscinski thanked Heather Woodward and Ken Eckhardt for their work in this area and said the situation has been very challenging.

1. Para-Professional Job Description: The job description was discussed and the board and administration agreed to delete the sentence stating “Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.”

With this change Ray O’Brien moved to approve the amended para-professional job description, seconded by Wendy Grzesik. The motion passed unanimously.

SCHOOL BOARD BUSINESS

*New Business*

1. Estimates/Bids for Summer Projects: Draft bids were handed out.
2. New Flooring: Chuck Bates said he would like to require bids for three rooms to be in to the SAU in time to be discussed at the next board meeting.
3. Fuel Lines and Tank: Jim Curran suggested having bids to include all 3 districts to get a better deal. Chuck said the timing is different for each district, with money coming from different pools, but he expected the bidders to see more than one district.
4. Door Locks: Tasks to be done were discussed.
5. Other: Jim Curran suggested bidding the bus at the same time, even if we explore other options.

PUBLIC INPUT: None.

BOARD COMMENTS: Ray O’Brien said the Energy Committee that was approved at the town meeting will meet at the school on April 15 and do a walkthrough. Jim Curran said he wanted to thank Ken Eckhardt, Heather Woodward, Holly Hawkins, Brenda O’Brien, Alison Risch, and everyone else involved in the great winter skiing program this year at King Pine. He said the kids got to do a lot of outdoor activities. He thanked Mike Lane for his snowshoe group as well.

NON-PUBLIC SESSION: Motion by Sloane Jarell to enter non-public session pursuant to RSA 91-A: 3, II (a), (b), & (c). Seconded by Wendy Grzesik. On a roll call vote the board entered non-public session at 6:32 PM:

Jim Curran – Aye

Sloane Jarell - Aye

Wendy Grzesik – Aye

Cheryl Littlefield - Aye

Ray O’Brien – Aye

The Ayes have it.

1. Personnel Matters: Nominations

Motion by Ray O’Brien to authorize the administration to reorganize the custodial and maintenance service effective July 1, 2015. Seconded by Cheryl Littlefield. The Motion passed unanimously.

Motion by Sloane Jarell to come out of non-public session, seconded by Ray O’Brien. On a roll call vote, the board came out of non-public session at 7:30 PM.

Jim Curran – Aye

Sloane Jarell - Aye

Wendy Grzesik – Aye

Cheryl Littlefield - Aye

Ray O’Brien – Aye

ACTION AS A RESULT OF NON-PUBLIC SESSION

1. Announcements
* Motion by Wendy Grzesik to approve the superintendent’s nominations for 2015-2016 teaching positions. Seconded by Cheryl Littlefield. The motion passed unanimously.
* The board approved the administration to reorganize the custodial and maintenance service effective July 1, 2015.
* The board agreed to contract arrangements with the principal.

ADJOURNMENT: Motion by Sloane Jarell to adjourn, seconded by Wendy Grzesik. The motion passed unanimously and the board adjourned at 7:35 PM.

The next meeting will be Monday, May 4, 2015 at 6:00 PM in Room 151 of Madison Elementary School.

Madison School Board Meeting

April 6, 2015

Approved Minutes

Respectfully submitted,

**Patricia Ambrose**

Patricia Ambrose

Recording Secretary