# MADISON SCHOOL DISTRICT

SCHOOL BOARD MEETING

MONDAY, MAY 4, 2015 – 6:00 PM

MADISON ELEMENTARY SCHOOL

ROOM 151

APPROVED MINUTES

Board members attending: Jim Curran, Wendy Grzesik, Sloane Jarell, Cheryl Littlefield, Ray O’Brien

Others attending: Superintendent Lou Goscinski, Director of Student Services Raina Shearer Chick, Business Administrator Chuck Bates, Principal Heather Woodward

CALL TO ORDER: Chair Jim Curran called the meeting to order at 6:00 PM with 3 board members present.

NON-PUBLIC SESSION: Motion by Cheryl Littlefield to enter non-public session pursuant to RSA 91-A:3, II (a), (b), (c), & (i). Seconded by Sloane Jarell. On a roll call vote the board entered non-public session at 6:01 PM:

Jim Curran – Aye

Sloane Jarell – Aye

Cheryl Littlefield – Aye

The Ayes have it.

1. Personnel Matters:
2. The superintendent presented his nominations for the summer recreation program: Abby Olds, Kim Coleman, and Nathan Arnold.

Motion by Cheryl Littlefield to accept the superintendent’s nominations for summer recreation as presented, seconded by Sloane Jarell. The motion passed 3-0.

1. The superintendent read a letter of resignation from Jessica Fortgang as of the end of the contracted school year.

Motion by Sloane Jarell to accept the resignation of Jessica Fortgang as of the end of the contracted school year, seconded by Cheryl Littlefield. The motion passed 3-0.

1. The superintendent read a letter from Linda Haver requesting medical leave as of May 7.

Motion by Cheryl Littlefield to approve medical leave as of May 7 for Linda Haver pending a doctor’s note, seconded by Sloane Jarell. The motion passed 3-0.

 Ray O’Brien and Wendy Grzesik arrived at the meeting at 6:03 PM.

1. School Safety & Security: This was discussed. There will be some further discussion at the next meeting.
2. Transportation Issues: Discussed.
3. Principal’s Contract: Motion by Ray O’Brien to allow language changes to be part of the principal’s contract, seconded by Sloane Jarell. The motion passed unanimously.

RETURN TO PUBLIC SESSION: Motion by Cheryl Littlefield to come out of non-public session, seconded by Ray O’Brien. The motion passed unanimously and the board came out of non-public session at 6:28 PM.

ACTION AS A RESULT OF NON-PUBLIC

1. The board accepted the superintendent’s nominations for the summer recreation program.
2. The board accepted a staff resignation and a staff leave of absence.
3. The board approved the principal’s contract language.

PUBLIC SESSION BEGINS: 6:30 PM. All present pledged allegiance to the flag.

APPROVAL OF AGENDA: Motion by Ray O’Brien to approve the agenda, seconded by Cheryl Littlefield. There was one addition under New Business: “B. Vote for Consolidation of the IDEA Grant.” With this addition the amended agenda was approved unanimously.

APPROVAL OF MINUTES

1. Minutes of Regular Board Meeting 4-6-15: Motion by Wendy Grzesik to approve the minutes of 4-6, seconded by Sloane Jarell. The motion passed unanimously and the minutes were approved and accepted.

GENERAL ITEMS

1. Presentation by Mrs. Flanigan & Mrs. Walker: 6th Grade Composer Projects.
2. Integrated Arts Garden Proposal: Motion by Cheryl Littlefield to allow the Integrated Arts team to move forward as planned, seconded by Wendy Grzesik. The motion passed unanimously.

PUBLIC INPUT: None.

ACCEPTANCE OF CONSENT AGENDA ITEMS: Motion by Sloane Jarell to accept the Consent Agenda Items, seconded by Wendy Grzesik. The motion passed unanimously.

1. KHS Principal’s Report – April 2015
2. Documented Amendment to Policy BEA
3. School District Officers & School Board Committee Assignments
4. Approved SAU #13 2015-2016 School Calendar

CHAIRPERSON’S REPORT

1. Calendar:
2. Conway Tuition Rate Model Informational Session: May 21, 2015 @ 5:15 PM.
3. Joint SAU 9/13 Board Meeting: May 21, 2015 @ 6:00 PM.
4. Next School Board Meeting: Monday, 6-1-15 @ 6:00 PM.
5. Approve Nomination of Alternate Treasurer: Tabled till next meeting.

RECREATION/ENRICHMENT DIRECTOR’S REPORT: Director Mike Lane had no additions to his report in the board packet other than: the Be Our Guest event was very successful and summer registration is going very well.

 PRINCIPAL’S REPORT:

1. Principal’s Letter: Principal Heather Woodward reported that Food Service Director Vicki Wasson will be appearing on Cook’s Corner on TV in the next few weeks. She said last week was a great week for different kinds of learning, such as puppets and puppet-making. She said kindergarten registration right now is at 14.

SPECIAL EDUCATION ADMINISTRATOR’S REPORT

1. NHDOE Decision on Lakeview School: Raina Chick said on April 13 we received a communication from the Commissioner of Education stating that a cessation order had been given to the Lakeview School. Raina said presently we are in communication with the Monarch School in Rochester, but any change in placement has not yet been finalized. She said in the future we will have more information on the financial impact.

BUSINESS ADMINISTRATOR’S REPORT

1. Expense Report: In the board packet showing a budget balance of $215,292.71.
2. Exceptions Report – Year-End Balance: Business Administrator Chuck Bates said this document shows the top 7 contributors to a budget variance on the positive side: Health Insurance, Teachers; Teacher Salaries; Aides/Tutor Salaries; Building Repairs; Health Insurance, Aides, Health Insurance, and Substitute Teacher Wages. And the top 7 contributors to a budget variance on the negative side: GASB Requirement; Contracted Services; Workers Comp, Drivers; Retirement, Teachers; Bus Driver Salaries; Speech Contracted Services; and Out-of-District Tuition (which will be offset). Jim Curran asked about contracted services and Chuck said that included such things as linens and HVAC that exceed the plan. Jim asked to see more details of this and other items next month, such as drivers’ workers comp and retirement for teachers. Chuck said from the grand total budget balance of $215,292.71, there will be a deduction of $54,549 for out-of-district tuition which will probably not be needed, and an addition of $64,607.98 in miscellaneous unencumbered funds which are expected to be spent, resulting in an updated projected unreserved fund balance of $205,233.73.
3. FY 14 Audit Update: Chuck said everything has been submitted and we are waiting to hear back. Jim Curran commented that this seems to be going slower than we thought and we want to get back on track to having the FY 15 audit done in October. Chuck said right now that’s looking good.

SUPERINTENDENT’S REPORT

1. Teacher & Non-Teacher intent to employ: Timeline: Lou Goscinski said these are going out May 15th and due back on the 29th.
2. Projected Last Day of School: June 19, barring any unforeseen events. Wendy Grzesik said we need to make sure people know this and suggested putting it on the website and in the school newsletter.
3. RFCS Enrollment Update: Lou said we have 11 Madison students in attendance.
4. NHDOE Letter in Re: Meeting FY 13 Audit Requirements: Lou read a letter from the Commissioner of Education stating that Madison has met the audit requirements for the fiscal year ending June 30, 2013. FYI.

SCHOOL BOARD BUSINESS

*New Business*

1. Review CIP: Jim Curran asked if everything appears to be in order to the board and the administration. Chuck Bates said the CIP calls for replacement of the underground fuel tank in 2020 and we are now involved in replacing the fuel lines. Replacement of the fuel tank was discussed. Jim asked to have the CIP kept in the monthly board packet, even if just in the Consent Agenda, and he asked the administration to bring a ballpark figure of what we should be budgeting for next year to the next meeting.

*Old Business*

1. Review & Approve Bids:
2. New Flooring: There was one bid from Milford Flooring that was split into two components – the Rec room and two classrooms - for a grand total of $10,690.25.

 Motion by Ray O’Brien to go with the bid from Milford Flooring for $10,690.25. Seconded by Cheryl Littlefield. The motion passed unanimously.

 Motion by Ray O’Brien to move $2,255 into the Building Repair Account as necessary, seconded by Cheryl Littlefield. The motion passed unanimously.

1. Fuel Lines & Tank: There was one bid. After discussion it was decided to hold off on this until an accurate number could be obtained. Jim Curran said we can poll the board on this and opt to move forward once we have an accurate number.
2. Door Locks: There was one bid from Intervale Lock & Safe in the amount of $7,379.56. Jim said this is outside of what we budgeted but we can use this year’s undesignated fund balance.

Motion by Ray O’Brien to go with the bid from Intervale Lock & Safe for $7,379.56, seconded by Cheryl Littlefield. The motion passed unanimously.

1. New Bus: There were two quotes from one supplier: one bid for $82,600 for a custom-built bus, and one bid for $82,800 for an in-stock bus from North Carolina. There were several questions from board members and it was decided to table this for tonight while waiting for more information.
2. Vote for Consolidation of IDEA Grant: Raina Chick said each year each of the 3 districts and the SAU are allocated federal funds to apply towards students with disabilities and each year we ask the boards to vote to consolidate the grants.

Motion by Wendy Grzesik to consolidate the FY 16 IDEA grant allocation, seconded by Sloane Jarell. The motion passed unanimously.

PUBLIC INPUT: None

BOARD COMMENTS: Ray O’Brien said thanks to the school for advertising Valley Pride Day on the bulletin board. He said Valley Pride Day went very well.

NON-PUBLIC SESSION: Motion by Wendy Grzesik to return to non-public session pursuant to RSA 91-A:3, II (a), (b), (c), & (i), seconded by Sloane Jarell. On a roll call vote the board returned to non-public session at 8:10 PM.

Jim Curran – Aye

Wendy Grzesik - Aye

Sloane Jarell – Aye

Cheryl Littlefield – Aye

Ray O’Brien - Aye

The Ayes have it.

1. Board discussion: Transportation contract issues were discussed.

Motion by Sloane Jarell to come out of non-public session, seconded by Wendy Grzesik. The motion passed unanimously and the board came out of non-public session at 8:30 PM.

ACTION AS A RESULT OF NON-PUBLIC

1. Announcements: None.

ADJOURNMENT: Motion by Wendy Grzesik to adjourn, seconded by Sloane Jarell. The motion passed unanimously and the meeting adjourned at 8:30 PM.

The next meeting will be Monday, June 1, 2015 at 6:00 PM in Room 151 of Madison Elementary School.

Madison School Board Meeting

May 4, 2015

Approved Minutes

Respectfully submitted,

**Patricia Ambrose**

Patricia Ambrose

Recording Secretary