# MADISON SCHOOL DISTRICT

SCHOOL BOARD MEETING

MONDAY, JUNE 1, 2015 – 6:00 PM

MADISON ELEMENTARY SCHOOL

ROOM 151

DRAFT MINUTES

Board members attending: Jim Curran, Wendy Grzesik, Sloane Jarell, Cheryl Littlefield, Ray O’Brien

Others attending: Superintendent Lou Goscinski, Director of Student Services Raina Shearer Chick, Business Administrator Chuck Bates, Principal Heather Woodward

CALL TO ORDER: Chair Jim Curran called the meeting to order at 6:01 PM.

NON-PUBLIC SESSION: Motion by Wendy Grzesik to enter non-public session pursuant to RSA 91-A:3, II (a), (b), (c), & (i). Seconded by Sloane Jarell. On a roll call vote the board entered non-public session at 6:01 PM:

Jim Curran – Aye

Wendy Grzesik - Aye

Sloane Jarell – Aye

Cheryl Littlefield – Aye

Ray O’Brien - Aye

The Ayes have it.

1. Personnel Matters: Superintendent’s Nominations
2. Nomination of Buffy Liebenow as kindergarten teacher.

Motion by Ray O’Brien to approve the nomination of Buffy Liebenow as kindergarten teacher, seconded by Cheryl Littlefield. The motion passed unanimously.

1. Nomination of John Kincaid as summer custodian.

Motion by Wendy Grzesik to approve the nomination of John Kincaid as summer custodian, seconded by Cheryl Littlefield. The motion passed unanimously.

1. The superintendent notified the board that Kathleen Stanley has been hired as long- term sub for Linda Haver. FYI.
2. Teacher Assignments: Principal Heather Woodward presented her teacher assignments for the 15-16 school year to the board as well as a plan for multi-age instruction.

Motion by Cheryl Littlefield to approve the teacher assignments for the 15-16 school year, seconded by Wendy Grzesik. The motion passed unanimously.

Motion by Wendy Grzesik to support the multi-age classroom presentation by the principal, seconded by Cheryl Littlefield. The motion passed unanimously.

1. School Safety & Security: Discussed.

RETURN TO PUBLIC SESSION: Motion by Ray O’Brien to return to public session, seconded by Cheryl Littlefield. The motion passed unanimously and the board returned to public session at 6:25 PM.

ACTION AS A RESULT OF NON-PUBLIC SESSION:

1. Announcements:
2. The board approved the nomination of Buffy Liebenow as kindergarten teacher.
3. The board approved the nomination of John Kincaid as summer custodian.
4. The board approved the principal’s teacher assignments and multi-age presentation.

PUBLIC SESSION BEGINS: Chair Jim Curran called the public session to order at 6:30 PM. All present pledged allegiance to the flag.

APPROVAL OF AGENDA: Motion by Wendy Grzesik to approve the agenda, seconded by Cheryl Littlefield. The motion passed unanimously.

APPROVAL OF MINUTES

1. Minutes of Regular Board Meeting 5-4-15: Motion by Cheryl Littlefield to approve the minutes of 5-4, seconded by Sloane Jarell. There was one addition to a sentence regarding transportation contract issues. With this change the amended minutes were approved unanimously.

PUBLIC INPUT: Ray O’Brien noted that Christine Zimmer’s son was valedictorian of his class. The board congratulated Ms. Zimmer and her son for his achievement.

ACCEPTANCE OF CONSENT AGENDA ITEMS: Motion by Sloane Jarell to accept the Consent Agenda Items, seconded by Wendy Grzesik. The motion passed unanimously.

1. KHS Principal’s Report – May 2015

CHAIRPERSON’S REPORT

1. Calendar:
2. Next School Board Meeting: Monday, 7-5-15 @ 6:00 PM. Note: The School Board may choose not to meet as per policy BEA. The board agreed not to meet unless something comes up. The next School Board meeting will be 8-3-2015 @ 6:00 PM.
3. Approve Nomination of Deputy Treasurer:
4. Principal Heather Woodward nominated Wendy Mores as Deputy Treasurer.

Motion by Sloane Jarell to approve the nomination of Wendy Mores as Deputy Treasurer, seconded by Cheryl Littlefield. The motion passed unanimously.

1. MES 6th Grade Graduation: Thursday, 6-18-15 @ 6:30 PM.
2. KHS Graduation: Saturday, 6-20-15 @ 10:00 AM.
3. Results of Kennett Tuition Rate Information Session: Attendees were Jim Curran, Cheryl Littlefield, Chuck Bates, and Lou Goscinski. Participants agreed that Conway did a good job of explaining how they derive the numbers and explaining the checks and balances on the numbers. The numbers are verified and audited.

RECREATION/ENRICHMENT DIRECTOR’S REPORT:

1. General Update: In the board packet.
2. Ball Field Maintenance: Director Mike Lane said he had been concerned about the retirement of the person who maintained the athletic field in the fall, but next fall that person will be back on a part time basis. Mike presented his plan for maintaining the ball field by adding sod for this summer, as well as the cost involved.

 PRINCIPAL’S REPORT:

1. Principal’s Letter: In the board packet. Principal Heather Woodward said the students put on two memorable performances of *Alice in Wonderland* which were enjoyed by all and she thanked everyone involved in supporting the students in their endeavors.
2. Name Tags Program: Heather said she is trying to find a date for the founder of this program to come here for a presentation. Jim Curran said he would like the two other districts in SAU 13 to join us for this program.

SPECIAL EDUCATION ADMINISTRATOR’S REPORT: Raina Chick said it is now official that Lakeview is closing on June 9 and that students will be attending the Monarch School in Rochester.

BUSINESS ADMINISTRATOR’S REPORT

1. Expense and Exceptions Report – Estimated EOY Balance: Chuck Bates presented an Exceptions Report dated 5-31-15 that showed the top 6 contributors to a positive budget balance and the top 6 detractors. Positive budget contributors were Health Insurance-Teachers, Teacher Salaries, Aides/Tutor Salaries, Health Insurance-Aides, Health Insurance, and Substitute Teacher Wages. Top 6 detractors were Workers Comp-Drivers, Computer Equipment, Retirement Teachers, Bus Driver Salaries, Speech Contracted Services, and Out of District Tuition, for a grand total Unreserved Fund Balance of $184,877.46. In addition, $54,549 in Out of District Tuition will probably not be needed and $40,309.83 Unencumbered is expected to be spent, bringing the Updated Projected Unreserved Fund Balance to $199,116.63.
2. Follow-up to Questions From Last Meeting:
* Early retirement – Chuck said a couple of people retired last year who were not in this year’s budget because we were notified of their retirement after the budget was set.
* Septic budget – Chuck said this came out over what we expected due to unanticipated increased rates and a second septic pumping. He said we will do a better job of budgeting for this sort of thing next year.

Jim Curran asked if there have been any negotiations for oil this year and said we need to look into that soon.

SUPERINTENDENT’S REPORT

1. Food Service Contract with Freedom School District:

Motion by Cheryl Littlefield to approve the Food Service Contract with the Freedom School District, seconded by Ray O’Brien. The motion passed unanimously.

1. Rural Education Achievement Program (REAP): Lou Goscinski said Mike Wade has prepared a spreadsheet showing how we have used REAP funds in the past, primarily for technology. He said Heather Woodward would like to see these funds used for Professional Development in multi age classes. FYI.

SCHOOL BOARD BUSINESS

*Old Business*

1. Formally Review Bids to Affirm the Recent Polling of Board Members that Took Place Relative to These Bids:
2. Fuel Lines & Tank: There was an error on the quote. Motion by Cheryl Littlefield to approve the new quote of $34,008 for fuel lines and tank, seconded by Sloane Jarell. The motion passed unanimously.
3. New Bus: The bus with the larger gas tank was ordered. Motion by Sloane Jarell to approve ordering the bus, seconded by Cheryl Littlefield. The motion passed unanimously.
4. Flooring: Motion by Ray O’Brien to approve the use of FY 15 unreserved fund balance funds for flooring, seconded by Wendy Grzesik. The motion passed unanimously.
5. CIP: “Ballpark” Budget Recommendations:
* Future Oil Tank Replacement: The amount budgeted in the CIP for oil tank replacement is $24,000. Based on the bids we received for the double-wall oil pipe upgrade for $34,008 and the replacement of the existing oil tank for $97,354, the superintendent recommended increasing the budgeted amount in the CIP to $107,089 as the projected 2020 cost. Discussion followed with suggestions for increasing the timeline and the numbers to include inflation.
* Roof Replacement: Ken Eckhardt said he will have someone come out and give us a number. It will be left at $50,000 for now.
* Walk-in Cooler: $30,000. In line for replacement in 2016. Ken said it is still running.
* Paving: $45,000. Lou Goscinski suggested getting estimates on paving.
* Heating System: $125,000. It was decided to wait another year to get estimates. Ray O’Brien said the Energy Committee has been looking at options and will be making recommendations. He said $125,000 should give us some good options.
1. Purchasing A Used Small Passenger Bus: Ken Eckhardt passed out information he had received regarding buses. Discussion followed regarding optimal bus size and uses for a bus. Lou Goscinski noted that there are other associated costs per year such as driver, maintenance, insurance, etc. Or he said you could pay a company to transport your students. Raina Chick said contracting out for the out-of-district students makes a lot of sense. She said regarding preschoolers, the student population usually increases in the spring and there are often too many scattered for one bus to pick up. The option of a wheelchair lift was discussed.

The superintendent recommended purchasing a new 20-passenger bus with seatbelts that can accommodate a child in a wheelchair, up to $55,000.

Motion by Cheryl Littlefield to replace the existing bus #6, the little bus, with a new 20-pasenger bus with a wheelchair lift. Seconded by Wendy Grzesik. The motion passed unanimously.

Motion by Ray O’Brien to approve Mike Lane’s plan for recreation enhancement to the back field, seconded by Cheryl Littlefield. The motion passed unanimously.

PUBLIC INPUT: Christine Zimmer asked if she should be bringing reports for Title I and Title II. Lou Goscinski said that is an SAU function. He said he could put that in a Consent Agenda. Ken Eckhardt said he would like to call someone to take a look at the oil tank and advise him on the longevity of the tank. The board agreed with this.

BOARD COMMENTS: Wendy Grzesik noted that the board wrote congratulatory letters as a board for the high school graduates and said she though the board should also write letters to the graduating 6th graders. The board agreed.

ADJOURNMENT: Motion by Ray O’Brien to adjourn, seconded by Cheryl Littlefield. The motion passed unanimously and the meeting adjourned at 8:15 PM.

Madison School Board Meeting

June 1, 2015

Draft Minutes

Respectfully submitted,

Patricia Ambrose

Recording Secretary