SCHOOL ADMINISTRATIVE UNIT #13

SCHOOL BOARD MEETING

TUESDAY, MARCH 17, 2015 – 6:00 PM

MADISON ELEMENTARY SCHOOL, ROOM 151

APPROVED MINUTES

Board members attending: Chair Ray O’Brien, Todd Desmarais, Sloane Jarell, Dan Micciulla, Dennis Quinn, Helen Steele, Jen Viger, Jack Waldron

Others attending: Superintendent Lou Goscinski, Business Administrator Chuck Bates

CALL TO ORDER BY SUPERINTENDENT GOSCINSKI: Superintendent Goscinski called the meeting to order at 6:08 PM.

SCHOOL BOARD REORGANIZATION: Before the reorganization of the board Jack Waldron introduced new Tamworth board member Dave Farley, who did not participate in the meeting because he was not yet sworn into office.

1. Election of School Board Chairperson: Motion by Jack Waldron to elect Ray O’Brien Chairperson, seconded by Sloane Jarell. The motion passed unanimously.
2. Election of School Board Vice-Chairperson: Motion by Ray O’Brien to nominate Jack Waldron as Vice-Chairperson, seconded by Sloane Jarell. The motion passed unanimously.
3. Board Assignments:
4. Manifest Signers (2 & 1 Alternative): Motion by Dennis Quinn to nominate Dan Micciulla as manifest signer, seconded by Sloane Jarell. The motion passed unanimously. Motion by Ray O’Brien to nominate Jim Curran as manifest signer, seconded by Sloane Jarell. The motion passed unanimously. Chair O’Brien appointed Wendy Grzesik as alternate manifest signer.
5. SAU #9 Budget Committee (1): This will be on the agenda for the next meeting. More information will be provided on the total number of votes.

APPROVAL OF AGENDA: Motion by Sloane Jarell to approve the agenda, seconded by Dan Micciulla. The motion passed unanimously.

APPROVAL OF MINUTES

1. 11-18-14 SAU Board Meeting & Public Hearing: Motion by Dennis Quinn to approve the minutes of 11-18-14, seconded by Helen Steele. There was a typo in the spelling of a name and one incorrect vote count on a motion. With these corrections the amended minutes were approved 6-2 with 2 abstentions.

PUBLIC INPUT: None.

CHAIRPERSON’S REPORT

1. Calendar
2. Next SAU #13 School Board Meeting: 6-16-15 (changed from 4-14-15) @ 6:00 PM, Freedom Elementary School, 6th Grade Classroom.
3. Set Future Meeting Dates: Lou Goscinski proposed having a meeting in October, November (with a public hearing), March (to evaluate the superintendent), and June (to end the fiscal year and nominate staff).

Motion by Todd Desmarais to have an SAU meeting in October, November, March, and June, on the Tuesday of the week with the 3rd Thursday. Seconded by Dan Micciulla. The motion passed unanimously.

BUSINESS ADMINISTRATOR’S REPORT

1. FY 15 Budget Expenditure Report: In the board packet. Business Administrator Chuck Bates noted that the Expenditure Report indicates a budget over-run of $8,611.55 due to the hiring of a full-time business administrator, which was a planned departure from the budget. He said at the October SAU Joint Board meeting it was projected that there would be an unreserved fund balance of $47,505 to offset the proposed 2015-2016 budget, and at the November meeting a vote was taken to approve the use of surplus funds to go towards the incremental cost of hiring a full-time BA, projected to be $30,611. Chuck said other monies should become available as well. He said there are still a couple of things to be encumbered.
2. E-Rate: 2 categories: Chuck Bates described two categories of E-rates:
3. Telecommunication services – long distance service and internet access. The E-rate funding for these services is being phased out over a 5-year period. The reimbursement for qualifying services was 100% but dropped 20% this year and will continue dropping by 20% each year until it goes away.
4. Network access or infrastructure costs or any networking gear such as switches, routers, etc. This has been an untapped funding source for SAU #13 to date. This would qualify for 80% reimbursement and would carry forward each year. Chuck said working with Rastech, we made up a wish list of wireless access points for each of the 3 school buildings to increase the Wi-Fi coverage throughout the buildings. He said if we get approved we would be reimbursed for up to 80% of the cost. He said his recommendation is to not purchase these unless we get the approval for reimbursement.
5. FY 13 Audit: Update: Chuck said there are still some finalizations to do on the SAU #13 FY 13 audit and we expect to have it wrapped up by the end of next week or the beginning of the one after. He said the FY 14 audit is well underway in all 3 districts and we are on plan to be up to speed with the FY 15 audits this summer.
6. Kennett Tuition: There will be a meeting to discuss Kennett tuition at 5:15 PM on May 21, just prior to the next SAU #9-SAU #13 joint meeting. Chuck said we’ve been reviewing attendance reports from Kennett and we will talk to each individual board about what to do with the information that we are receiving.

SUPERINTENDENT’S REPORT

1. SAU #13 Calendar Draft: Superintendent Lou Goscinski said he was proposing a calendar differing from the SAU #9 calendar and he will bring this to each board individually for approval. He pointed out some of the differences such as the starting day of school for each SAU. He noted some of the advantages and disadvantages of this. This will be brought to the individual boards.
2. Business Administrator Job Description: in board packet.

Motion by Dennis Quinn to approve the Business Administrator job description, seconded by Dan Micciulla. The motion passed unanimously.

PUBLIC INPUT: None.

NON-PUBLIC SESSION: Motion by Dan Micciulla to move into non-public session pursuant to RSA 91-A: 3, II (a), (b), & (c). Seconded by Dennis Quinn. On a roll call vote the board moved into non-public session at 6:56 PM.

Ray O’Brien – Aye

Todd Desmarais – Aye

Sloane Jarell – Aye

Dan Micciulla – Aye

Dennis Quinn – Aye

Helen Steele – Aye

Jen Viger – Aye

Jack Waldron - Aye

1. Personnel Matters: Evaluation of Business Administrator

Motion by Helen Steele to approve the Superintendent’s evaluation of the Business Administrator, seconded by Dan Micciulla. The motion passed unanimously.

There was a discussion concerning how evaluations are done. Some suggestions were made for the April board meetings in each district.

Motion by Dan Micciulla to come out of non-public session, seconded by Dennis Quinn. The motion passed unanimously and the board came out of non-public session at 7:35 PM.

ADJOURNMENT: Motion by Dennis Quinn to adjourn, seconded by Helen Steele. The motion passed unanimously and the board adjourned at 7:35 PM.

SAU 13 Joint Board Meeting

Approved Minutes

Respectfully submitted,

**Patricia Ambrose**

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Recording Secretary